



Northumberland Elementary School

757 Academic Lane

Heathsville, VA 22473

Ph (804) 580-8032: fax (804) 580-8406

Mrs. Stephanie Baker
Principal

Mr. Lance Reynolds
Assistant Principal

NES Student and Drop Off and Pickup Information

2019-2020

Drop Off Procedure

- Student drop off at NES from 7:40 a.m. - 8:00 a.m. Please do not drop off students prior to 7:40 a.m. as supervision for students will not be in place until 7:40 a.m.
- Students may eat breakfast before going to their classroom.
- Students need to be in classrooms ready to begin their instructional day at 8:05 a.m.

NEW Pickup Procedure

- Place pickup number in rearview mirror of pickup car.
- Cars will pull into side NES parking lot and will remain in side parking lot if arriving before 3:10 p.m. When turning into NES off of Academic Lane, immediately turn right into the side parking lot.
- Cars will be released from the side lot to the blacktop area near NES gym at 3:10 p.m.
- Cars will be directed around blacktop and stop near School Resource Officer.
- Students will be called out of the gym to cars in groups of 6 - 8. Once students are safely buckled in cars, the School Resource Officer will release 6 - 8 cars and repeat process.
- Cars exit blacktop area and exit NES parking lot onto Academic Lane.